

**Safety Measures and Guidelines for the 2021 Annual General Meeting of Shareholders  
during the outbreak of the Coronavirus Disease 2019**

Due to the ongoing situation of the Coronavirus Disease 2019 (COVID-19) outbreak, RS Public Company Limited (the “Company”) has a deep concern about the health and safety of shareholders and would like to inform the shareholders of the Measures and Guidelines for the 2021 Annual General Meeting of Shareholders to prevent the outbreak of the COVID-19 as follows:

1. **The Company would like to seek cooperation from shareholders to appoint the Company’s independent director as proxy holders to attend and vote at the meeting on their behalf.** This can be done by submitting the duly executed Proxy Form and required documents to “Legal Affairs of RS Public Company Limited, No. 27 RS Group Bldg., Tower A, Prasert-Manukitch Road, Sena Nikhom, Chatuchak, Bangkok 10900” **at least 3 business days prior to the meeting date.**
  
2. **Shareholders are welcome to submit any questions** regarding the agenda items prior to the meeting via the following channels:
  - Email address: [patchareem@rs.co.th](mailto:patchareem@rs.co.th); or
  - Mail to “Legal Affairs of RS Public Company Limited, No. 27 RS Group Bldg., Tower A, Prasert-Manukitch Road, Sena Nikhom, Chatuchak, Bangkok 10900”.
  
3. **In case shareholders still wish to attend the meeting in person,** the Company would like to request for cooperation from shareholders to strictly comply with the Measures and Guidelines to prevent the outbreak of the Coronavirus Disease 2019 as follows:
  - 3.1 Shareholders / proxy holders must clear screening by having their body temperature measured and completing the COVID-19 screening questionnaire. The Company shall arrange for the Company’s officer to screen all the attendees before they enter the meeting venue. If the Company has found that attendees have any of the following exposures:

- having body temperature of 37.5 degrees Celsius or higher, or
- coughing, sore throat, runny nose, lost sense of smell or taste and shortness of breath or difficulty breathing, or
- Any individual who has traveled to or from countries or provinces affected by the COVID-19 outbreak during in the period of 14 days prior to the meeting date or has been in contact with a confirmed COVID- 19 patient, or been to a public space or place where people are gathered, which have been confirmed cases of COVID-19 in the past 1 month.

The Company reserves the right to not allow such shareholders / proxy holders to attend the meeting. However, shareholders can appoint the Company's independent director as proxy holders to attend the meeting on their behalf.

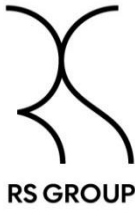
- 3.2 The Company shall allow only registered shareholders / proxy holders to attend the meeting. **Any accompanying person shall not be allowed to enter the meeting room.**
- 3.3 The Company shall organize physical distance of at least 1 meter to reduce attendees' congestion in relevant areas e.g. screening points, document-checking points and registration counter, as well as having limited the number of shareholders for elevator usage in each round.
- 3.4 The Company shall arrange the seats in the meeting room with physical distance between each seat of at least 1.5 meters. Each registered attendee will be assigned a specific seat number and must strictly occupy the assigned seat to facilitate the disease-control tracking in an event that any attendees are infected with COVID-19.
- 3.5 Attendees who pass the screening process shall be put on a registration sticker. Attendees must wear a face mask at all times.
- 3.6 The Company shall not serve tea and coffee, but bottles of water and snack will be provided in the complimentary snack boxes. The Company kindly requests all attendees not to eat food or snack in the meeting room and meeting venue areas.

- 3.7 The Company shall provide attendees with hand sanitizer gel at the screening points, registration counter and in front of the entrance to the meeting room.
- 3.8 For sanitary reasons, the Company will not provide microphone to shareholders during Q&A sessions. The Company requests that shareholders, who wish to ask questions, write down on the slips of paper and drop these into the question box.
- 3.9 The Company shall not provide the Annual Registration Statement / Annual Report 2020 (Form 56-1 One Report) in printed format at the meeting for sanitation and in order to minimize personal direct contact, and to reduce any environmental impact. Shareholders may download the Form 56-1 One Report via QR Code displayed in the Notification of Meeting distributed to the Shareholders or download via QR Code provided at registration counter area on the meeting date.

In case there are any changes in the situation or additional AGM-related measures that come from the government, the Company shall inform the shareholders via the Company's website ([www.rs.co.th](http://www.rs.co.th)). In the event that there are many attendees or the meeting venue is crowded by attendees who arrive at the same time, a delay in screening and registration for the meeting might occur. The Company hereby apologizes for any such inconvenience that may arise.

Sincerely yours,

RS Public Company Limited



**แบบสอบถามเพื่อคัดกรอง COVID-19**  
(COVID-19 Screening Questionnaire)

บริษัทจะประมวลผลข้อมูลตามแบบสอบถามฉบับนี้เพื่อวัตถุประสงค์ในการป้องกันความเสี่ยงที่อาจเกิดขึ้นจากโรคโควิด-19 สำหรับการประชุมสามัญผู้ถือหุ้นประจำปี 2564

(The Company processes this questionnaire to prevent the risks and outbreak of COVID-19 in the 2021 AGM)

ชื่อ-นามสกุล (ภาษาไทยตรงกับบัตรประชาชน) Name (Identical to the name on your current passport)

โทร. (Tel.)

**ตัวท่านเอง (Yourself)**

- มีการเดินทางไปหรือกลับจากต่างประเทศ/ต่างจังหวัดที่มีการระบาดของโรคโควิด-19 ในช่วง 14 วันที่ผ่านมาหรือไม่  
(Did you travel to or from other countries or provinces affected by the COVID-19 outbreak in last 14 days?)  
 เดินทาง (Yes)  ไม่เดินทาง (No)
- มีอาการดังนี้หรือไม่ (Do you have any of these Symptoms?)  
 มีไข้สูง ตั้งแต่ 37.5 องศาเซลเซียส (High fever 37.5 °C or more)  
 ไอ เจ็บคอ มีน้ำมูก ไม่ได้กลิ่น ลิ้นไม่รับรส หายใจเร็ว หายใจเหนื่อย หรือหายใจลำบาก  
(coughing, sore throat, runny nose, lost sense of smell or taste and shortness of breath or difficulty breathing)  
 ไม่มีอาการดังกล่าว (None of these symptoms)

**บุคคลใกล้ชิด (บุคคลที่พักอาศัยอยู่ร่วมกับท่าน หรือ บุคคลที่ท่านพบปะคลุกคลีด้วย**

(Someone close to you (Your family or contact)

- มีการเดินทางไปหรือกลับจากต่างประเทศ/ต่างจังหวัดที่มีการระบาดของโรคโควิด-19 ในช่วง 14 วันที่ผ่านมาหรือไม่  
(Did you travel to or from countries or provinces affected by the COVID-19 outbreak in last 14 days?)  
 เดินทาง (Yes)  ไม่เดินทาง (No)
- มีอาการดังนี้หรือไม่ (Do you have any of these Symptoms?)  
 มีไข้สูง ตั้งแต่ 37.5 องศาเซลเซียส (High fever 37.5 °C or more)  
 ไอ เจ็บคอ มีน้ำมูก ไม่ได้กลิ่น ลิ้นไม่รับรส หายใจเร็ว หายใจเหนื่อย หรือหายใจลำบาก  
(coughing, sore throat, runny nose, lost sense of smell or taste and shortness of breath or difficulty breathing)  
 ไม่มีอาการดังกล่าว (None of these symptoms)

**สำหรับเจ้าหน้าที่ (For the officer)**

- ไม่เข้าข่ายต้องสงสัย (No suspicion)
- มีเหตุอันควรสงสัยว่าติดเชื้อไวรัส โควิด-19 แนะนำให้ผู้ประชุมงดการเข้าร่วมกิจกรรม และทำการมอบฉันทะให้กับกรรมการอิสระที่บริษัทจัดเตรียมไว้ให้ (Reasonable suspicion of infection with COVID-19. Recommend patients refrain from participating in activities and appoint a proxy to the Independent Director that the company has prepared)

ลงชื่อเจ้าหน้าที่ (For signatory officer) \_\_\_\_\_